

American University Counseling Center

Externship Application

Submit as an **entire packet**: application, **official** graduate transcript**, curriculum vita and two letters of recommendation from those who know your clinical work to:

Dr. David Goode-Cross, Assistant Director for Training
 American University Counseling Center, Mary Graydon Center 214
 4400 Massachusetts Avenue, N.W., Washington, D.C. 20016-8150

****Transcript and letters should be signed across seal.**

Deadline: **Please see website for more information.** Please allow 1 week for mailing. You are encouraged to submit your application as soon as possible.

Name	
University	
Program	
Current Year in Program	
Address	
Email Address	
Home Phone	
Cell Phone	
Work Phone	

Prior Clinical Psychotherapy Experience

In completing the table below, please list only those practicum/extern experiences for which you have received supervision. For number of clinical hours, please include **face to face clinical hours only**.

Clinical site	Start/end date	Supervisor(s)	# clients age 16 +	# clinical hours**	# clients age 15 or under	# clinical hours**

Please describe any other relevant clinical experiences (i.e. assessment experience, hot-line work, peer counseling, counseling work for which you did not receive clinical supervision.

Please describe your interest in psychodynamic theory noting any coursework, readings, or workshops attended.

Do you have any specific area(s) of clinical interest that you would like to develop this coming year? What specifically about our program at the Counseling Center interests you?

Briefly describe perceived areas of desired growth in your clinical work.

Briefly describe your assets in terms of personal attributes, training experiences, knowledge and skills.

**American University Counseling Center
Externship Application: Training Director Form**

Applicant's Name: _____

Director of Training:

Name _____

Address _____

Phone _____ email _____

Instructions to Applicant: Please give this form to your Training Director to be completed and returned to you in a signed sealed envelope to be mailed in with your extern application materials.

Instructions to Training Director: The above mentioned student is applying for an extern position at the American University Counseling Center. We are excited that the student is considering our program. We ask your cooperation in completing the following questionnaire. Additionally we ask you to visit our website at www.american.edu/counseling and familiarize yourself with our program and the expectations of externs. We ask that you pay particular attention to the following requirements:

- Externs will be required to be on site for their externship 16-20 hours per week.
- Externs must be on site Thursday from 9:00am – 12:30pm for seminars.
- An affiliation agreement will need to be signed between American University and the student's host institution.
- The externship runs from late August-December and January-early May.

If you have any questions or concerns about your students' participation in our externship program please do not hesitate to contact David Goode-Cross, Ph.D., Assistant Director for Training (at 202-885-3500). Please return this form to the student in a signed sealed envelope which they can mail with their other materials.

Please answer the following questions about this applicant:

Is this student in good standing?	Yes	No
Is this student currently on probation?	Yes	No
If yes, please explain:		
Are there any complaints currently pending against this student or were any filed in the past and found to be legitimate?	Yes	No
If yes, please explain:		
Has this student ever reneged on a prior offer of externship?	Yes	No
Does the applicant possess the emotional stability and maturity to handle the challenges of graduate training to this point?	Yes	No
Does the applicant demonstrate awareness of and practice according to, the current ethical guidelines for psychologists?	Yes	No
Does the applicant demonstrate the capacity to participate in supervision constructively and to modify his/her behavior in response to feedback?	Yes	No
Is this student ready to apply for externship?	Yes	No

Please read the following statement and sign:

I have reviewed the requirements for the externship program stated above and do not know of any host program requirements or circumstances that would prevent the applicant from being able to complete these requirements. I understand that an affiliation agreement between American University and the host university will need to be completed and that upon receipt of the application form, an affiliation agreement will be emailed to me.

Signature of Director of Training: _____

Date: _____