



J-1 IMMIGRATION TRANSFER IN FORM
For International Students Transferring from
Another U.S. Institution to American University



Instruction for Students: Please complete the following steps to obtain your Transfer DS-2019

Step 1: Complete SECTION I of this form below, sign and date it.

Step 2: Have your current U.S. institution complete SECTION II of this form and send it to International Student and Scholar Services (ISSS) at American University by fax to (202) 885-3354 or email to issdocuments@american.edu.

SECTION I To Be Completed by Scholar/Student

I give permission to the U.S. institution listed in Section II to release the information necessary to complete my immigration transfer to American University.

Name (Mr./Ms): _____
(as it appears on your passport) Surname/last first middle

Country of Citizenship: _____ AU ID#: _____
(7 digit number)

Telephone: _____

Date of Birth: _____ Email: _____
MM/DD/YYYY

Proposed dates of program at American University from _____ to _____

Signature: _____

SECTION II To be completed by a Responsible Officer or Alternate Responsible Office at Current School:

Please indicate the date of when you plan to transfer the student's SEVIS immigration record to American University:

SEVIS RELEASE DATE (REQUIRED)*: _____ **Month/Day/Year** * Do not sign this form without a date

NOTE: To transfer an immigration record to AU in SEVIS, please look under the "T" for THE AMERICAN UNIVERSITY

Scholar/Student SEVIS Number: _____ Dates of Participation in Your Program: _____

J-1 Category: _____

Subject/Field Code on current DS-2019: #: _____ Description: _____

HAS THE STUDENT ACTED IN ACCORDANCE WITH THE J-1 REGULATIONS?

- YES
- NO. Please explain: _____

HAS THE STUDENT MET THE FINANCIAL OBLIGATION TO YOUR INSTITUTION?

- YES
- NO. Please explain: _____

HAS THE STUDENT RECEIVED AUTHORIZATION FOR ACADEMIC TRAINING?

- NO
- YES. Dates: _____

U.S. Institution: _____ J-1 Program Code: _____

Name of RO/ARO: _____ Signature of RO/ARO: _____ Date: _____

Email: _____ Telephone: _____

INTERNATIONAL STUDENT AND SCHOLAR SERVICES
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