



COMMITTED +
CONFIDENT
+ EXCITED +
INVOLVED
= NEW AU STUDENT

EAGLE SUMMIT
2014 TRANSFER
ORIENTATION



WELCOME TO THE AMERICAN UNIVERSITY COMMUNITY

Congratulations! We are excited about your acceptance to AU and looking forward to meeting and getting to know you. We are also looking forward to helping you start your AU experience feeling prepared and energized. One of the best ways to do this is to attend a transfer orientation program.

As a transfer student, you have already experienced college life and probably have some expectations about what your life at AU will be like. Transfer orientation builds on these expectations. You probably picture yourself walking across the stage in a couple of years, degree in hand. We want to help you get there. The path to graduation will be filled with academic challenges, new experiences and friendships, and an exploration of your values.

We have designed two orientation programs from which to choose, based on your needs and experiences. Either orientation will help you to feel prepared and more confident on the first day of class. Whether you choose to attend one of the two-day programs earlier in the summer or the one-day program in August, we will make sure that you have the chance to:

- meet other new transfer students
- make connections with AU staff members
- get to know the campus
- meet with your advisor
- have your AU student ID photo taken

Take some time to read through this brochure to find answers to any lingering questions. If you do not find what you are looking for, please feel free to contact us by phone or email.

Lastly, please visit our website (american.edu/orientation) for help with Eagle Summit registration. While there, catch a glimpse of everyday life on campus in a short video, from sporting events and prominent visiting speakers to the scene out on the Quad.

We look forward to welcoming to AU. See you soon!

The Orientation Staff

Eesha, Nate, Sam, Kat, Katie, and Marianne
202-885-3303
orientation@american.edu



PROGRAM DATES

The following programs were designed with you in mind. Please note that participating in one of these programs may be mandated by your school. More information about both programs, including arrival and departure times, overnight accommodations, and early arrival opportunities, can be found at american.edu/orientation.

TWO-DAY PROGRAM JUNE 30-JULY 1 JULY 7-8

Designed for students looking for a traditional orientation experience, this program will not only provide important information about AU's distinctive services and resources, but also allow for opportunities to connect socially with other transfer students. In addition to participating in helpful student- and staff-led sessions, you will meet with academic units and receive a final class schedule. The \$160 fee for this program includes four meals, program materials, giveaways, activities, and overnight accommodations in a residence hall. The fee for guests is \$85 per person.

ONE-DAY PROGRAM AUGUST 20

This option is designed for transfer students only looking for the nuts and bolts of AU college life. Students will meet with academic units and learn basic information about AU's distinctive services and resources—and spend a little time meeting other transfer students. We will make sure that you also visit your school or college and receive a final class schedule. The \$40 fee for this one-day program includes two meals, program materials, giveaways, and activities.

EAGLE SUMMIT TRANSFER ORIENTATION

PROGRAM REGISTRATION

Registration begins on Tuesday, April 1. To register for an orientation, you must submit your enrollment agreement and deposit, indicating your plans to attend AU. Detailed instructions on how to do this are included in your acceptance letter from the admissions office.

Once you have submitted your agreement and deposit, you can register using the myAU.american.edu portal. After you register, we will send a confirmation to your AU email address, which will include more information about check-in times and locations, a link for directions to campus, and parking and shuttle information.

If you have not yet activated your account, you will need to visit myAU.american.edu and click on Create Your Account. You will be prompted to enter your seven-digit AU ID number, which you received with your admittance letter from the admissions office. Follow the instructions to create your account.

If you have already activated your myAU.american.edu portal account, simply log in using your username and password, and click on the links as follows: Life@AU, then New Students, then New Transfer Student Checklist, and then Register for Eagle Summit Transfer Orientations.

If you are having trouble activating your account or logging on to the portal, call the Help Desk at 202-885-2550. A Help Desk staff member can also assist you if you have forgotten your password.

Committed to the success of all of our students, AU offers fee waivers upon request, based on financial need. For information, please email our office with your name and student ID number (NSPwaivers@american.edu).

INFORMATION FOR PARENTS AND FAMILY MEMBERS

We have created a parent and family orientation to answer all of your questions, because we know that your student's successful transition is important to you. You will have the opportunity to meet with university administrators and learn about AU's academic programs and our many services and resources.

Orientation is a great chance to become familiar with campus and to meet other new AU parents.

By the time orientation is over, you will feel much more comfortable leaving your student to begin his or her academic career at AU. As one parent put it, "Orientation was first class! Thanks for making us feel welcome. AU is definitely the place to be."

VISIT OUR WEBSITE

GO TO AMERICAN.EDU/ORIENTATION FOR THE FOLLOWING HELPFUL INFORMATION:

- >>> A LISTING OF POSSIBLE EAGLE SUMMIT SESSIONS FOR BOTH STUDENTS AND FAMILIES
- >>> DIRECTIONS TO CAMPUS
- >>> A LIST OF WHAT TO BRING WITH YOU
- >>> FREQUENTLY ASKED QUESTIONS
- >>> AUGUST ARRIVAL INFORMATION FOR NEW STUDENTS



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CLASS REGISTRATION

Your AU school or college will mail or email you information about registering for classes and completing other important tasks. If you do not receive information, please contact the advising office of the school or college that houses your intended major. Return registration materials as directed as quickly as possible to facilitate course registration.

Given the number and complexity of requirements in many majors, it is important to create an academic plan with your advisor. He or she will help you develop your interests and goals, review the transfer credits you have been awarded, and register you for your first semester classes.

Note that you will not register for classes during orientation. Your advisor will review your proposed course selection for your fall 2014 classes, and—if appropriate—clear you to register. You will then sign up for your courses using the online AU Registration System. During the Academic Advising session at orientation, an advisor will confirm your course registration and give you a final copy of your class schedule.

CHANGES AND CANCELLATIONS

You can make changes to your registration by sending an email with your request to orientation@american.edu. Once we have processed the change to your registration, we will send an email confirmation to your AU email address along with information about payment adjustments. Any changes must be received at least five business days before the start of the program for which you have been confirmed.

Requests for refunds are handled on a case-by-case basis, and cancellations or changes made after the deadlines will not entitle students to a refund.

PLACEMENT EXAMS

All new students are required to take an **online math placement exam**. The results determine course placement in mathematics, so students will need their placement scores to register for any math classes. The exam will be available starting Monday, April 14, and must be completed by Tuesday, May 20, for your advisor to clear you for course registration. For more information and to access the exam, please visit american.edu/provost/math-placement.

Students who plan to take an advanced (beyond 100-level) foreign-language course (French, German, Russian, or Spanish) during their first semester should take the foreign-language placement exam prior to participating in orientation. This computerized exam is not timed but usually takes about 20 minutes.

You can access the language-placement exam at american.edu/cas/lfs/placement.cfm. Follow the instructions to complete the exam, and then either send an email to your advisor with the results, or print your score and bring it with you to orientation. If you plan to take an advanced-level foreign language other than French, German, Russian, or Spanish, you will need to take a paper exam during orientation.

Students who need **disability-related accommodations for placement exams** should contact the Academic Support and Access Center (ASAC) in advance to provide documentation of their disability and to request accommodations. Guidelines for documentation are posted on the website of this office.

Academic Support and Access Center (ASAC)

Phone: 202-885-3360

Fax: 202-885-1042

Email: asac@american.edu

Web: american.edu/asac

WELCOME WEEK PROGRAMMING

During the week before classes begin, transfer students may participate in Welcome Week, which takes place from Saturday, August 16 (the first day students can move into residence halls), to Friday, August 22.

Students registering for the two-day Eagle Summit can participate in the Freshman Service Experience, Discover DC, or Explore DC programs.

Students registering for the one-day Eagle Summit in August can take part in a one-day Transfer Service Experience or Discover DC. Look for more information about these programs in early June.

For more information, please visit american.edu/welcomeweek.

INTERNATIONAL STUDENT ORIENTATION:

International students on F-1 and J-1 visas should plan to attend the university's orientation and are required to attend International Student Orientation. The International Student and Scholar Services Office (ISSS) will contact all international students to plan their orientation experience. For more information, please contact ISSS at intlorientation@american.edu.

NEW STUDENT ORIENTATION IS GREEN

You may be wondering why this brochure is in the shape of a folder. The answer is simple: we have challenged ourselves to reduce our carbon footprint.

This folder is a way to reuse a brochure that might otherwise end up in a wastebasket or in a recycling bin after just one use. Please bring it with you to Eagle Summit to collect all of your important AU information. By making simple changes like this, we can save more than half a ton of paper this year alone. You can see the full list of our efforts at american.edu/ocl/orientation/Orientation-is-Green.cfm. Help us do our part to reduce, reuse, and recycle.

Bring this folder to
**EAGLE
SUMMIT**



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