THE AMERICAN UNIVERSITY



General Pre-Departure Orientation For University International Travelers

Office of Risk Management

Global Safety Program

American University

Last Updated: Summer 2023



About the Office of Global Safety

The Global Safety Program fosters the learning experience beyond the classroom by supporting the safety and security of students, faculty, and staff while traveling abroad. We accomplish this by following three organizing principles:

- **Education:** Providing information, training and resources to the traveler about relating to the area being visited abroad.
- **Assessment and Response:** Monitoring the global environment for critical incidents and/or emergencies; coordinating communication and response when needed
- **Protection:** Securing adequate insurance coverage for all community members while traveling internationally.



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Global Safety Team

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Travel Risk Review

- Travel Risk is assessed for traveler safety based on travel destination; planned activities; and risk mitigation.
- Global Safety may recommend or require risk mitigation depending on Travel Risk.
- Risk review provides an opportunity for the Global Safety team to discuss risk areas with travelers and create plans that strengthen program and traveler resiliency.
- Emergency contact and itinerary information provides Global Safety with the ability to contact travelers in the event of a critical incident abroad. It also helps with AU, State Department, and travel insurance carrier notifications.



Overview - Resources

Resources and Benchmarking

- On-site and DC-based program staff
- Local Community Partners
- Global Safety and Risk Management
- American University Police
- AXA Travel Assistance Program
- Center for Well-Being Programs and Psychological Services
- AU ProtoCall
- AU Student Health Center
- Overseas Security Advisory Council (OSAC)
- U.S. Department of State
- PULSE International Safety and Security Professionals in Higher Education

Overview - Resources

Your Support Network

- For Emergencies: First contact local first responders and local program staff
- For Emergencies 24/7: American University Police Department at +1-202-885-3636 (AUPD is prepared to receive calls involving international incidents)
- For Guidance during business hours and incident follow-up: Global Safety at +1-202-885-2722 or email globalsafety@american.edu
- AXA Travel Assistance Program: When you need advice for medical referrals, security intelligence, or guarantee of medical payment. +1-630-694-9764



Overview - Resources

Travel Registry

- The TerraDotta system is a central database of international traveler information such as itinerary, emergency contacts, and purpose of travel.
- By providing travel information, AU travelers and program leaders supply the University with the details necessary to provide resources and ensure safety during international travel.



AlertTraveler Application

- Provides you with country and city intelligence to help you make informed decisions while traveling
- Safety and security alerts to let you know of any events that could potentially impact your travel
- An instant check-in option for communication with university administrators

Registering for AlertTraveler

- Download the AlertTraveler app (IOS or Android)
 - Register for AlertTraveler through the Terra Dotta portal

Questions? Contact Globalsafety@american.edu





Smart Traveler Enrollment Program

- Receive important information from the Embassy about safety conditions in your destination country, helping you make informed decisions about your travel plans
- Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency
- Help family and friends get in touch with you in the event of an emergency
- https://step.state.gov/step/





Overview: Insurance Information

- When on approved university travel abroad, you are automatically enrolled in the university international emergency insurance program
 - Coverages **include** emergency medical treatment, security evacuation, emergency repatriation, guarantee of payment for medical treatment, medical referrals.
- Insurances **do not** extend to the following circumstances:
 - Routine or non-emergency medical care
 - Loss of tuition or program fees; expenses for travel delays; lost or damaged luggage
 - Travel longer than 365 days.
 - Travel outside of host country (longer than 7 days)
 - Early arrival or late departure (beyond 7 days)
 - Individuals traveling in their home country from which they hold a passport travelers with dual citizenship must declare their primary country of residence.
 - Maintenance care of pre-existing conditions. Symptoms of pre-existing conditions must generally manifest or become worse during travel.
 - Non-AU travelers (i.e. participants not currently enrolled at the university, family members, PSA contractors)
 - Other exclusions apply, please review coverage on our website.
- Global Safety can generate insurance certification letters, if needed.
- <u>AU Travelers must ensure that they purchase their own health insurance to cover routine</u> medical needs or hospitalizations while abroad.

Overview - Insurance

- For more information about International Emergency Insurance please visit the AU <u>International Travel Insurance Webpage</u>
 - 1. <u>Summary of Benefits Faculty and Staff</u>
 - 2. <u>Summary of Benefits Students</u>
 - 3. <u>Summary of Travel Assistance Program and ID Card</u>



Overview - AXA

AxA Travel Assistance Program

- Faculty, staff, and students working or traveling abroad on university business have access to emergency medical, travel, and personal security assistance 24/7 anywhere in the world.
- When you call AXA Travel Assistance Program at +1-630-694-9764 and reference ID# GLMN00173587R, a staff member can:
 - Refer you to a reputable medical facility or mental health counselor that, if necessary, speaks English.
 - Provide security intelligence or give advice regarding travel plans
 - Arrange a medical, security, or political unrest evacuation
 - Provide guarantees of payment and arrange direct billing with medical facilities so you avoid out of pocket expenses (must contact AXA for direct billing approval).

Notify Global Safety by emailing <u>globalsafety@american.edu</u> if you have any questions or need assistance contacting AXA.



Overview - Chubb

Chubb International Emergency Insurance Carrier

- Benefits can be accessed by contacting AXA Travel Assistance Provider or by contacting Chubb and filing a claim for reimbursement after medical care.
- For customer service, eligibility verification, plan information, or to file a claim:
 - Call 1-800-336-0627 (from inside the U.S.) or 1-302-476-6194 (from outside the U.S.)
 - Email aceaandhclaims@chubb.com
 - You may be asked to provide the following:
 - Organization Name: American University
 - Policy Number: GLMN00173587R
 - Your information, including affiliation to AU:
 - Student Traveler participating in Educational Activities
 - Faculty or Staff Traveler participating in Business Travel
- Claims must be filed within 90 days of occurrence
- View the <u>Medical Claim Form</u>

Notify Global Safety by emailing <u>globalsafety@american.edu</u> if you have any questions or need assistance filing a claim.

Insurance – Continued

A Note About Direct Billing Payment and Reimbursements

- When receiving medical treatment abroad, it is likely you will be expected to pay in full at the time of service. If you will seek reimbursement from an insurance carrier for treatment, remember to obtain translated, itemized receipts, and/or descriptions of the treatment you received.
- If you worked through AU's Travel Assistant Program (AXA), and direct billing was set-up with the hospital or medical provider, you will likely not be expected to pay out of pocket. The TAP will advise on what benefits are available to cover expenses under the insurance policy.



Emergencies

Safety or Security Emergencies

<u>What to do</u>

- Seek safety. The travelers should travel to a safe location. Sometimes staying in place is the safest thing to do.
- Every emergency is different. It is important that you first seek safety, then notify your on-site program contact and AU.
- Let AU Global Safety Know call AUPD and they will contact a member of the Global Safety Team.
- Contact AxA TAP TAP can provide services if you need to be evacuated, you experience local communication problems, safety is threatened by the sudden unrest, etc.
- American Citizens can contact the U.S. DOS American Citizen Services, who are prepared to assist with emergencies abroad.

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Emergencies

Routine Emergencies

- These can occur are usually not as severe as a disaster or crisis. These may include: minor sickness or injury (cold, flu, toothache, food poisoning, sprain, etc...), lost passport, or minor theft (wallet/purse).
- If you are the victim of a crime while traveling abroad, American University offers guidance on replacing lost or stolen documents, credit cards, and passports and identification. We can also offer counseling resources to help victims cope with resulting trauma.
- Always contact on-site program staff first for assistance and/or guidance, then email your program advisor or global safety if you need additional support or resources.
- Travelers can email <u>globalsafety@american.edu</u> for guidance where immediate response is not needed.

Major Emergencies

- These less common, but required more extensive response to address the emergency. These may include arrests or detentions; inpatient hospitalizations; sexual assault or misconduct; being a victim of violent crime; significant injury or accident; being located near a natural disaster, civil unrest, or an act of terrorism.
- In the event of an emergency, travelers can contact AUPD's 24/7 number at +1 202-885-3636.
- See emergency contacts on the following slide...



Emergency Contacts

Who to contact

Local First Responders (*know the local version of 911*) (See Crisis 24 Country Report for Local Equivalents) American University Police Department 24/7 at +1-202-8853636

• AUPD is prepared to receive calls involving international incidents and will gather information / relay it to Global Safety.

AxA Travel Assistance Program 24/7 at +1-630-6949764

• TAP is our emergency insurance assistance provider.

U.S. Office of Overseas Citizen Services at +1-202-5014444

- DOS staffs this number 24/7 and consular officers are prepared to help U.S. Citizens and persons with emergencies.
- Non-U.S. persons should contact the local mission of their home government for emergency assistance

Other Incidents

Arrest and Detention

AU travelers must familiarize themselves with and obey all laws of the countries they visit. Those who break laws abroad may face severe penalties, including jail sentences. Laws and penalties can be vastly different than in the United States.

Before you depart:

- Understand that you are subject to the local laws and regulations while visiting or living in the country – follow them.
- Learn which laws might be different from laws in the United States. The U.S. Department of State provides some information for each country on <u>Country</u> <u>Information Pages</u>.
- For specific inquiries about a country's laws, contact that country's nearest embassy or consulate in the United States before you travel.

And while you are abroad:

- If arrested or detained, ask to contact your on-site program coordinator or call AUPD at +1-202-885-3636.
- Request that a consular officer from the U.S. embassy or embassy of your home country be notified.



Other Incidents

Lost or Stolen Passports

- US citizens should report a stolen or lost passport to the nearest <u>U.S. Embassy</u> or <u>Consulate</u> as soon as possible. You must follow the specific instructions of citizen services at the Embassy or Consulate to replace the passport. In some cases, you may need a police incident or report number as a part of the process.
- Students of other nationalities must contact the embassy or consulate of their country for information about the availability of victim assistance and the procedure to replace a lost or stolen passport.

Well-Being Checks from Your Program and American University

- The University monitors intelligence and receives information from various sources. Local and regional alerts meeting specific security thresholds will prompt the Office of Global Safety to contact travelers identified as being near the area.
- Respond to any well-being checks as soon as possible, regardless of whether you are in the area.
- The University needs to ensure all students are okay. Lack of response will prompt us to take additional steps such as reaching out to your local program or personal emergency contacts.

Mental Health

Mental Wellness Resources

My SSP: Lifeworks

AU has partnered with LifeWorks to provide students with the "My SSP" app. My SSP can help you anytime with adapting to new challenges, stress, relationship concerns, sadness and loneliness, uncertainty and much more. Connect with them 24/7 for free, confidential mental health and wellbeing support. The app is free and available on both <u>Android</u> and <u>iOS</u> platforms

Travel Assistance Provider

Contact the Travel Assistance Provider and ask for a counselor referral. Be prepared to provide information including your location, background, and counseling needs. It is helpful to specify whether you would like a provider who can meet in person or prefer a virtual session. AXA will open a case and assist with locating and scheduling an appointment with a local counselor. See step by step directions below.

Contact AXA Assistance by calling 1-866-327-1414 or by email at <u>medassist-usa@axa-assistance.us</u>.

Any time of the day or night, from anywhere you are located including while abroad, a student may also call +1-202-885-7979 (AU ProtoCall Services) to speak to an on-call crisis clinician.



Travel Tips: General

Pack Smart: leave expensive items; clean out wallet or purse before departure; ensure all bags are secure; pack medical kit; keep prescriptions in original container; make two copies of travel documents.

Communication: Establish a plan for communicating (WhatsApp, email, phone); check in with family; check to see if cell provider plan will work abroad. Familiarize yourself with international dialing; ensure family can contact you.

Photography: know customs regarding photographing people – always ask permission. Do not photograph military, border, or police locations.

Money: consider how you will access money; alert bank and credit card provider of travel; bring "new" crisp US currency; use ATMs inside buildings; check for skimmers. Keep emergency cash on hand.



Travel Tips: Safety

Fire: Know where emergency exits are located and check whether exits are passable.

- Make an escape plan.
- Know how to call the local fire department.
- Make sure that there is a working smoke detector in or near your bedroom and test it. If there is no smoke detector, discuss the situation with your local program coordinator and consider purchasing and installing one yourself.
- Look for fire hazards.
- Do not overload electrical outlets.
- Do not smoke inside.
- Inspect windows and doors and make sure that they are easy to open.
- If you feel that your accommodations are not safe, let someone know.

Water: exercise extreme caution swimming and participating in water sports; heed all warning signs and flags; wear a life jacket. Be advised: there may be no lifeguards or rescue infrastructure.

Natural Disaster: plan ahead – research your destination and familiarize yourself with threats, warning systems, and response procedures. Monitor news and alerts for severe weather.



Travel Tips: Health

Immunizations: all countries recommend travelers be up-to- date on routine immunizations. Some countries have additional requirements or recommendations – consult CDC for destination-specific guidance and review with your doctor.

Prescriptions: plan ahead and take enough medication for the duration of travel. Some prescribed and OTC medications are illegal in some foreign countries. Check before traveling.

Preventing Insect Bites: hot, humid environments are breeding grounds for mosquito- borne illness including Chikungunya, Dengue Fever, Malaria, and Zika. Use insect repellant and cover skin.

Dietary Requirements: discuss with program advisor or community partner. If related to medical condition, discuss travel plans with physician.



Physical Health

Before you depart:

- Review health guidelines for your host country at the <u>Center for Disease Control and</u> <u>Prevention</u>.
- Talk to your <u>doctor or travel medicine specialist</u> to see if they can provide pre-travel advice, vaccines, and medicines.
- If you are traveling to an area where malaria or other mosquito spread diseases such as chikungunya, dengue, Zika, and malaria are found, talk to your healthcare provider about prevention medication that may be available.

While Traveling:

- Pay careful attention to what you drink and eat, especially at the beginning of the program as your body is still adjusting to a new environment.
- Travelers to some destinations will need to take precautions to avoid contaminated water. Some simple steps include, avoid street food, eat only peeled fruits and vegetables, drink only bottled, sealed water and avoid ice. Always check with local program coordinators for more detailed advice.
- Wash your hands frequently with soap and water, especially before eating.
- Drink plenty of water.
- Be sure to get enough sleep on a regular basis.
- If you feel sick, do not delay in seeking medical care and asking for help from local program coordinators.
- If you are in an area where mosquitoes spread viruses and parasites that can cause diseases like chikungunya, dengue, Zika, and malaria, take precautions to minimize your exposure.

Crime

- Be cautious and aware of your surroundings.
- Travel in groups when possible. Consider whether it is safe to be out after dark.
- Let someone know where you are going.
- Be vigilant, as pickpocketing, mugging, and "snatch and grab" theft of mobile phones, watches and jewelry can occur. (Keep a close eye out for motorbikes)
- Do not leave bags unattended in restaurants, pubs, hotel lobbies, and parked cars. (Keep an eye on belongings when on public transportation)
- Be alert to other criminal schemes, such as impostors posing as undercover police officers and "fining" tourists for bogus minor offenses.
- Carry only a minimal amount of cash, credit cards, and necessary personal identification.
- Avoid wearing expensive jewelry and watches.
- Avoid using ATMs that look temporary in structure or location or are located in isolated areas – they may not be legitimate. Use ATMs located inside a bank branch

► US Embassy

➢ GardaWorld Crisis 24

> OSAC



Attending Large Events

Attending a large event like a sports match, festival, or concert abroad can be a unique and exciting experience. If you attend large events, pay close attention to your surroundings. Attacks in places like <u>Manchester</u>, <u>Istanbul</u>, and <u>Paris</u> highlight how terrorist organizations target such events. Not properly managed, large events can turn deadly when crowds surge.

Before the Event

•Research the event location, including how you will get there and how you will get back

•Tell someone in your program who is not attending the event the details about the event.

At the Event

Make sure security personnel are present, including police or event security, and medical responders.
Walk around the venue to identify the best entry and exit points; also, consider and visualize different exit opportunities in the event of an emergency.

•Report all suspicious behavior to security staff at the venue.

Crowd Crush

•Danger signs

- If the crowd is moving, then suddenly slows
- Trust your gut you will start to feel confined like you are losing autonomy
- •Tips to react
 - When a crowd stops moving, focus on staying on your feet
 - Keep your arms up to avoid them being pinned at your side
 - Protect your chest and conserve oxygen
 - Move with the crowd rather than against it
 - It is better to be on the periphery or in the back of a crowd than in the front or middle
 - It is best to move diagonally through the crowd

Lodging

Questions to ask when evaluating accommodations Room Layout

- What is the general condition of the accommodation site?
- Are there evacuation plans? How many exits are there?
- What floor is the room on?
- Does the room have Wi-Fi internet access? Is it secure?

Building Access

- Can guests access the building?
- Is there 24/7 security in the building? Is there a curfew when the main entrance is locked?

Fire Safety

- What fire safety measures are available?
- Are there visible fire hazards?
- Are there smoke alarms?
- Are there automatic fire sprinklers?

Neighborhood

- What is the general safety environment in the neighborhood? Are there any "no go" areas in the neighborhood?
- What is the area like during the day? At night?

Security Measures

- Do doors have locks/deadbolts? Are safes or lockers available for storing valuables like passports?
- Do first floor rooms have window bars or safety gates?
- What type of lighting is in place outside the building? In the lobby, stairwell, and hallways?

Global Safety can assist with assessing the safety of your lodging accommodation.

Demonstrations

Demonstrations occur frequently abroad (as they do here in Washington D.C.). They may take place in response to political or economic issues, on politically significant holidays, and during international events.

- Even demonstrations intended to be peaceful can turn confrontational and possibly become violent.
- Avoid areas around protests and demonstrations.
- Check local media for updates and traffic advisories.
- Protest activity, particularly labor actions, are becoming more common and can disrupt transportation service. Consider multiple routes to travel where you need to go.

Advice

Avoid the protest as a routine security precaution and to mitigate associated disruptions. Heed instructions from security services and leave the area at the first sign of a confrontation. Check for disruptions and allow extra time for travel in the affected area.

If you find yourself in the middle of a violent protest or gathering

- Avoid the source of the disturbance;
- Identify an escape route and leave the area immediately;
- If you cannot leave the area, seek shelter in large public buildings such as hotels, churches, hospitals, or museums;
- Find a safe location and communicate status to your program and emergency contact.
- Be careful around security forces. Heavy-handed responses can trigger violence.

Terrorism

Terrorism can occur at any time or place, but certain locations present a higher threat of terrorist attacks. While there are no absolute protections against terrorism, the following could reduce vulnerability to acts of terrorism:

- Remain alert and exercise vigilance in public places;
- As you enter a venue, identify all potential exists and formulate a plan for what you would do if there is gunfire or an explosion;
- Do not loiter in transportation venues;
- Have your cell phone charged and with you;
- Remain calm and focus on your plan of action if an incident occurs;
- If in a public place without shelter, immediately depart the scene in the opposite direction of the threat;
- If you hear an explosion, do not look out the window. A secondary explosion may follow. Seek shelter away from windows;
- If gunfire erupts, drop to the floor, and stay low; try to get behind concrete or steel;
- Remain sheltered in a secure location until you are certain the danger has passed;
- Check in as soon as possible. Keep in mind that cellular communication networks might be out of service due to volume of traffic;
- Do not leave the secure location without notifying someone of your plan.

Extremists are increasingly targeting venues such as high-profile public events including sporting events; political demonstrations; holiday events; parades; night clubs; hotels; restaurants; places of worship; schools; parks; shopping malls and markets; public transportation systems.

Travelers may notice additional security personnel on patrol due to increased security abroad, this is especially noticeable around holidays and large events. Government buildings and transportation hubs may add metal detectors or bag inspections. While this can contribute to anxiety, they are meant to help travelers feel safe.

Traffic and Transportation

Road safety is not something that travelers necessarily think about in planning their experiences abroad, but in fact, traffic accidents are a leading cause of death of Americans abroad, particularly for college students. Contrary to popular belief, 85% of fatal crashes occur in industrialized countries, according to the Association of Safe International Road Travel (ASIRT).

ASIRT suggests that travelers:

- Select the safest form of transportation in your area
- Avoid late-night road travel in countries with poor safety records and/or mountainous terrain
- Understand how seasonal hazards affect road conditions
- Know the dates of local holidays (when road accident rates rise)

Additional suggestions for pedestrians are:

•Be aware of traffic patterns in your area (they may be very different from those in the U.S.)

•Be especially alert at intersections

•Wear reflective clothing if jogging at dusk or dawn (especially in locales where jogging may be uncommon)

•Do not walk where you cannot easily be seen

•Remember that most road fatalities are pedestrians

•Avoid hitchhiking

Additional suggestions for passengers are:

•Avoid riding with a driver who appears intoxicated, irrational, or over-tired

•Always ride in the back seat of a taxi cab

•Wear seat belts whenever possible

Cyber Security

- You are at risk when connected to a public hotspot. Use updated 5G/4G/3G technology Wi-Fi devices. In this way, you can create a hotspot or connect your laptop to a cellular network, which contributes to device security.
- Consult your wireless provider to understand the costs associated with service abroad. Consider changing plans if necessary.
- Disable Bluetooth whenever possible to minimize risk of unwanted connection to your device.
- Avoid using public charging stations for your devices.
- Use two-factor authentication when possible.
- Understand international charges for roaming and data usage. You may want to restrict data usage to limit costs.

- Use passwords. These are more difficult to hack or compromise. Consider using pattern- based or fingerprint-based passcodes.
- Update your device and ensure antimalware and virus protection is up to date.
- Install device locator software on laptops, tablets and phones.
- Use VPN to connect to AU networks.
- Understand Export Control Laws. For example, Your destination country may regulate the use of encryption. Check country- specific information before arriving with an encrypted device.
- Remove all PII from devices. Consider using an alternative device specifically for international travel thus limiting information and data contained on dailyuse devices.

Export Control Law Compliance

All students, staff and faculty must comply with the policy relating to **Export Controls**.

The AU Policy on **Export Controls** states in part:

Export control laws, implemented both by the Department of Commerce through its Export Administration Regulations (EAR) and the Department of State through its International Traffic in Arms Regulations (ITAR), have been in existence for many years. In addition, the U.S. Treasury Department through the Office of Foreign Assets Control (OFAC), prohibits or restricts certain activities with embargoed countries, sanctioned entities, and sanctioned individuals. Together they comprise the body of laws and regulations referred to in this policy as export controls. (See Appendix A) Institutions of higher education are required to comply with these laws and regulations. Criminal sanctions, including fines, penalties and/or prison sentences for individuals; as well as fines, penalties, and desist orders for future institutional activities or authorizations, can apply in cases of violation. It is the responsibility of all faculty members, staff and students to safeguard data, equipment, and/or technology covered by these federal laws.

Source: University Policy: Policy on Export Controls

Policy on Export Controls



University Support and Policies Abroad

Travelers are reminded that university policies and support services remain in effect during your travel abroad.

Examples include:

- Discrimination and Sexual Misconduct Policies: Please contact the Office of Equity & Title IX for more information or to file a report.
- Clery Compliance: Please contact <u>clerycompliance@american.edu</u> for questions relating to Clery compliance abroad.
- Rules of conduct including the <u>Student Conduct Code</u>, <u>Faculty</u> <u>Manual</u>, and <u>Staff Personnel Policy Manual</u>
- American University also provides free and confidential advocacy services to all students even when they are abroad. You are encouraged to contact the <u>Center for Well-Being Victim Advocacy</u> <u>Services</u> for more information.



Destination Specific Information

Travelers must familiarize themselves with conditions at their destination before departure. Some resources include:

- Crisis 24 Country Reports: Visit <u>https://crisis24horizon.com/americanuniversity</u> and use your AU email to access country reports.
- DOS Travel Advisories: <u>https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/</u>
- DOS General International Travel Guidance: <u>https://travel.state.gov/content/travel/en/international-travel.html</u>
- OSAC Country Security Reports
 <u>https://www.osac.gov/Content/Browse/Report?subContentTypes=Country%20</u>
 <u>Security%20Report</u>
- CDC Destination Guidance: https://wwwnc.cdc.gov/travel/destinations/list

Please contact the Office of Global Safety if you have any questions about your destination. We are available for consultation.

Resources: On-Campus

Health Promotion and Advocacy (HPAC)

- (202) 885-3276
- <u>hpac@american.edu</u>

Dean of Students

- (202) 885-3300
- <u>dos@american.edu</u>

University Police

- Emergency: (202) 885-3636
- Non-Emergency: (202) 885-2527
- police@american.edu

Student Health Center

- (202) 885-3380
- <u>shc@american.edu</u>

AU Center for Well-Being Programs and Psychological Wellness

- (202) 855-3500
- american.edu/studentaffairs/counseling/

Office of Equity and Title IX

- (202) 885-8080
- <u>equityoffice@american.edu</u>
- american.edu/equity-titleix

Clery Compliance

- (202) 885-2527
- <u>clerycompliance@american.</u> <u>edu</u>

Reminders

- 1. Register for STEP (<u>https://step.state.gov/</u>)
- 2. Download and activate AlertTraveler
- 3. Ensure that you retain domestic health insurance and that you have health insurance in place for routine medical needs abroad.
- 4. Contact <u>Globalsafety@american.edu</u> with any questions



Questions?

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AU Police: (202) 885-3636 (emergency)

