ASAC Dashboard Overview
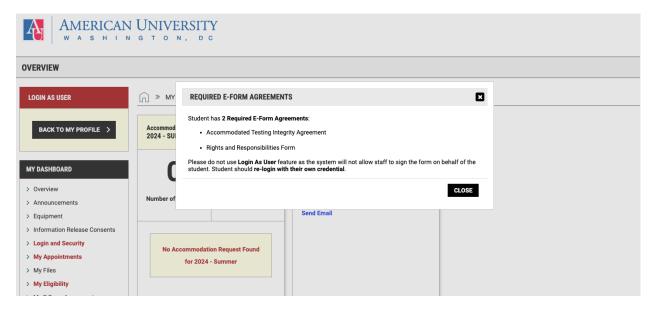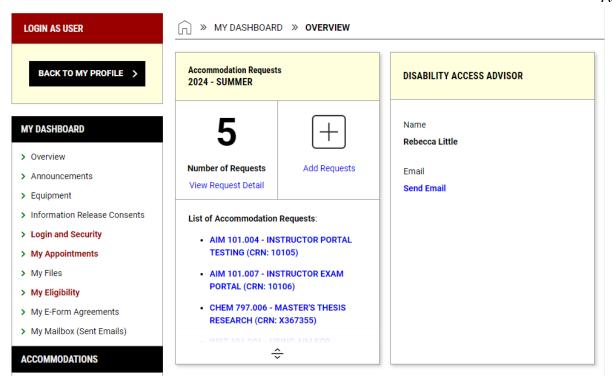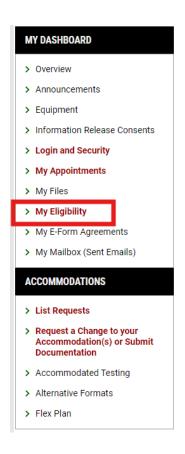
– After logging into your ASAC Dashboard, you may be required to accept E-Form Agreements. These agreements are specific to your approved accommodations (e.g., if approved for testing accommodations, you must complete the Accommodated Testing Agreement).

– You must accept these agreements before proceeding to the ASAC Dashboard.

– If you have any questions about these E-Form Agreements, contact your assigned ASAC staff member directly.
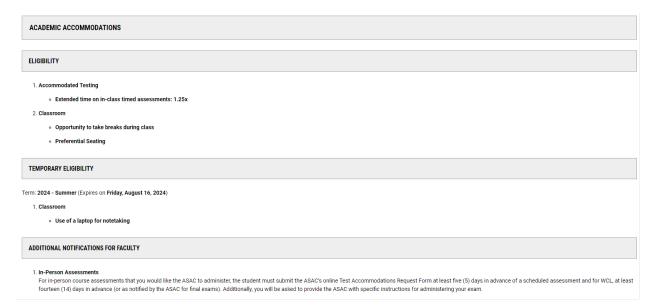

– From your dashboard, you can view the accommodations you are approved for and which courses you have submitted your Faculty Notification Letter.

LOGIN AS USER

BACK TO MY PROFILE >

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ACCOMMODATIONS

⌂ » MY DASHBOARD » **OVERVIEW**

**Accommodation Requests
2024 - SUMMER**

5

Number of Requests
View Request Detail

[+]

Add Requests

List of Accommodation Requests:

- **AIM 101.004 - INSTRUCTOR PORTAL TESTING (CRN: 10105)**
- **AIM 101.007 - INSTRUCTOR EXAM PORTAL (CRN: 10106)**
- **CHEM 797.006 - MASTER'S THESIS RESEARCH (CRN: X367355)**
- INST 101.001 – USING AIM FOR

DISABILITY ACCESS ADVISOR

Name
Rebecca Little

Email
Send Email

- To view the accommodations you are approved for, select **"My Eligibility"** on the left side under **"My Dashboard"**

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ACCOMMODATIONS

> **List Requests**
> **Request a Change to your Accommodation(s) or Submit Documentation**
> Accommodated Testing
> Alternative Formats
> Flex Plan

- Scroll down and you will see your approved accommodations. While WCL students will see their approved testing accommodations, WCL faculty are only notified of testing accommodations if students choose to include them in their Faculty Notification Letter.
- If you are approved for Temporary Accommodations, you can view the date the temporary accommodation(s) expire.

ACADEMIC ACCOMMODATIONS

ELIGIBILITY

1. **Accommodated Testing**
   - Extended time on in-class timed assessments: 1.25x
2. **Classroom**
   - Opportunity to take breaks during class
   - Preferential Seating

TEMPORARY ELIGIBILITY

Term: **2024 - Summer** (Expires on **Friday, August 16, 2024**)

1. **Classroom**
   - Use of a laptop for notetaking

ADDITIONAL NOTIFICATIONS FOR FACULTY

1. **In-Person Assessments**
   For in-person course assessments that you would like the ASAC to administer, the student must submit the ASAC's online Test Accommodations Request Form at least five (5) days in advance of a scheduled assessment and for WCL, at least fourteen (14) days in advance (or as notified by the ASAC for final exams). Additionally, you will be asked to provide the ASAC with specific instructions for administering your exam.

− Select **My Appointments** located on the left side under **My Dashboard** to see your scheduled appointments with the ASAC.

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- To view Faculty Notification Letters from previous semesters, select "**List Requests**"

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ACCOMMODATIONS

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- To submit additional accommodation requests or submit additional documentation, select **Request a Change to your Accommodation(s) or Submit Documentation** located on the left side under **My Dashboard**.

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– WCL is not using the Accommodated Testing module. Please disregard this section.

– To create an Alternative Format request, select **Alternative Format** under the Accommodations box on the left side of your dashboard. Please note, this link will only be available for students approved for alternative format accommodations.

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> Alternative Formats

> Flex Plan

- Some accommodations require discussion and agreements with the instructor of your course. These agreements are called **Flex Plans** and can be viewed by selecting the **Flex Plans** from the Accommodations box on the left side of your dashboard. Please note, this link will only be visible for students with approved Flex Plan accommodations

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